



## Foodscaping Volunteer Day Step-by-Step

1. A homeowner contacts your organization looking for help. You set up a consultation at their home.
2. Consultation: you will want to determine if the site has adequate sunlight and access to water. Take pictures and measure the site to determine box size, path size and what materials will be needed. You will also want to determine if the homeowner is a good fit for your program (whatever that means to your group)
3. Email a materials list to the homeowner and make sure they have plans to find the materials. It is really important that they will be able to have all supplies ready before the foodscaping volunteer day so that volunteers can get right to work
4. Let your volunteers know the date, time and location for the event
5. Email the homeowner the week before the foodscaping day to make sure they will have materials ready.
6. Call the homeowner the night before to confirm that they have gathered all materials and go over any last minute details or questions
7. Foodscaping day! Arrive a few minutes or up to an hour before volunteers are set to arrive. Have someone else be there to help you get homeowner and volunteer waivers signed and help organize volunteers as they arrive.
  - a. Build boxes
  - b. Lay cardboard in the boxes in overlapping layers, wet the cardboard
  - c. Fill boxes with soil (we recommend a 50/50 blend of topsoil and compost)
  - d. Cardboard and mulch any paths
  - e. Help with drip irrigation if time allows
  - f. Eat and be merry! We typically have a short class at the end of the project
8. Follow up with the homeowner if they have questions or concerns. Get follow up pictures for promotional use